A logo for national association of special schools

Description automatically generated

**NASS Leadership Development Programme 2025**

**APPLICATION FORM**

**PROGRAMME COST - £1200 per delegate**

**First Event Day: Tuesday 14th January 2025**

**Crowne Plaza Hotel, 61 Homer Road, Solihull,   
West Midlands, B91 3QD**

To apply for a NASS-sponsored place, please read the booking terms and conditions on page 3 prior to completing the application form.

**Deadline for receipt of booking 5.00 P.M. on Wednesday 23rd October 2024**

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| --- | --- |
| School/Organisation Name & Address (including postcode): | |
|  | |
| Applicant’s Name: | |
|  | |
| Applicant’s Job Title: | |
|  | |
| Applicant’s Tel: | |
|  | |
| Applicant’s Email: | |
|  | |
| Do you have any special requirements? (e.g. dietary, access, communication etc) *please give details* |  |

***Successful applicants will be notified via email on or before 4th November, so please remember to include the applicant’s email address.***

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| What are you hoping to get out of participating in the ‘Leadership Development’ programme? |
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| What areas of leadership are you hoping to consider as your project within the programme? We will not hold you to this but want to get a sense of where you might focus your attention within school. |
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**NASS Leadership Development Programme 2025**

**CONDITIONS OF APPLICATION**

This event is only available to NASS members. The price of this programme is subsidised by NASS and is subject to the programme’s terms and conditions including the cancellation policy.

**Terms & Conditions**

* The programme fee is non-refundable
* The programme is not accredited and does not result in a formal leadership qualification
* Applications will only be accepted on receipt of a fully completed application form.
* Application forms will not be accepted without a signature.
* Signature, either electronic, typed or handwritten, constitutes acceptance of these terms and conditions including the cancellation policy.
* The workshop days require a full day’s time commitment – 10.00 a.m. – 5:00 p.m.
* Delegates are expected to attend all 6 workshop days. **Please ensure you can be released from school to attend before applying.**
* Delegates must make travel arrangements to accommodate the full day’s time commitment specified above.
* A travel bursary is available for charitable and small schools. Please note when applying if you would like to be considered for this.
* Successful schools agree to support a workshop on the Leadership Programme at the 2025 NASS annual conference, either through attending or providing video or other media input.

**Cancellation / Non-Attendance / Failure to Complete Full Programme Policy**

* An additional £800 fee applies should successful applicants cancel their booking, not attend or fail to complete the full programme.
* Invoices will be issued in respect of cancellation/non-attendance/failure to complete the full programme to contribute towards the cost of the subsidy.
* Any cancellations must be confirmed in writing by email or letter.

**Declaration**

I have read and agree to the application terms and conditions, including the cancellation/non-attendance/failure to complete full programme policy.

If my school is successful I agree to pay the programme fee of £1200 per delegate and understand this is non-refundable.

I understand that should my school cancel, not attend or fail to complete the programme we will be invoiced for a further £800 to contribute towards the cost of the subsidy.

Name:

Signature\*       Date

\*Signature, either electronic, typed or handwritten, constitutes acceptance of the terms and conditions, including cancellation policy shown above. Forms will not be accepted without a signature.

Please send your completed application form to Claire Dorer [cdorer@nasschools.org.uk](mailto:cdorer@nasschools.org.uk) to be received no later than **5.00 p.m. on Wednesday 23rd October 2024.**